

IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION

UNITED STATES OF AMERICA, )  
                                 ) Case No. 1:18-cv-1503  
Plaintiff,                 )  
                               )  
v.                         )  
                               )  
KATHLEEN M. KNECHT,       )  
BRIAN F. KNECHT,           )  
FIRST FEDERAL COMMUNITY BANK, and )  
CRAWFORD COUNTY TREASURER, )  
                               )  
Defendants.                 )  
\_\_\_\_\_)

**COMPLAINT**

The plaintiff, the United States of America, pursuant to 26 U.S.C. §§ 7401 and 7403(a), with the authorization of the Secretary of the Treasury and at the direction of the Attorney General of the United States, brings this civil action seeking to obtain a money judgment against defendants Kathleen M. Knecht and Brian F. Knecht for their joint federal income tax liabilities for the years 2007 and 2008, and for enforcement of the associated federal tax liens through a judicial sale of real property, and for its Complaint alleges as follows:

**Parties and Jurisdiction**

1.       The Court has jurisdiction over this action pursuant to 26 U.S.C. §§ 7402(a) and 7403, as well as 28 U.S.C. §§ 1331, 1340, 1345.
2.       Defendant Kathleen M. Knecht resides within the jurisdiction of this Court.
3.       Defendant Brian F. Knecht resides within the jurisdiction of this Court.
4.       Defendant First Federal Community Bank is joined pursuant to 26 U.S.C. § 7403(b) because it has or may claim an interest in the real property against which the United States seeks enforcement of its federal tax liens.

5. Defendant Crawford County Treasurer is joined pursuant to 26 U.S.C. § 7403(b) because it has or may claim an interest in the real property against which the United States seeks enforcement of its federal tax liens.

**Count I: Money Judgment Against Kathleen M. Knecht and Brian F. Knecht**

6. A delegate of the Secretary of the Treasury made assessments of income taxes, as well as associated penalties and interest, against Kathleen M. Knecht and Brian F. Knecht, jointly, for the following tax years, on the following dates, and in the following amounts:

Tax Year	Assessment Type	Date Assessed	Amount Assessed	Balance Due 7/2/2018
2007	Tax	6/2/2008	\$44,265.00	\$14,939.24
	Deposit Penalty	6/2/2008	\$760.67	
	Late Pay Penalty	6/2/2008	\$389.79	
	Interest	6/2/2008	\$307.90	
	Interest	6/9/2008	\$46.43	
	Late Pay Penalty	8/16/2010	\$1,250.99	
	Late Pay Penalty	8/15/2011	\$509.41	
	Late Pay Penalty	8/13/2012	\$488.40	
	Interest	8/12/2013	\$2,842.51	
	Late Pay Penalty	8/12/2013	\$179.97	
	Interest	8/11/2014	\$436.42	
2008	Tax	6/1/2009	\$32,979.00	\$54,014.37
	Deposit Penalty	6/1/2009	\$1,040.00	
	Late Pay Penalty	6/1/2009	\$313.68	
	Interest	6/1/2009	\$161.97	
	Late Pay Penalty	8/16/2010	\$4,077.84	
	Late Pay Penalty	8/15/2011	\$3,437.20	
	Interest	8/12/2013	\$5,809.14	
	Interest	8/11/2014	\$1,391.24	

7. IRS records reflect that Kathleen M. Knecht and Brian F. Knecht had an active installment agreement with regard to their joint 2007 income tax liability as of August 12, 2008, and that they were out of installment agreement status as of September 7, 2009. The termination of their installment agreement extended the collection period for their joint 2007 income tax liability under 26 U.S.C. § 6502 by 30 days. 26 U.S.C. § 6331(i)(5), (k)(2)(D), (k)(3)(B).

8. As of July 2, 2018, the combined balance due on the 2007 and 2008 joint federal income tax liabilities of Kathleen M. Knecht and Brian F. Knecht was \$68,953.61.

## Count II: Enforcement of Federal Tax Liens

9. Upon assessment of the tax liabilities described in ¶ 6, federal tax liens arose as a matter of law and attached to all property and rights to property belonging to Kathleen M. Knecht and Brian F. Knecht. 26 U.S.C. §§ 6321, 6322.

10. The IRS filed a Notice of Federal Tax Lien (NFLT) with regard to the 2007 and 2008 joint federal income tax liabilities of Kathleen M. Knecht and Brian F. Knecht with the Crawford County Recorder on March 22, 2010, at Book 956, Page 2066. The NFLT for the 2007 tax year was refiled on July 2, 2018, at Book 1031, Page 2269, and as document 201800202416.

11. By Quit Claim Deed dated December 7, 2009, and recorded on December 8, 2009, with the Crawford County Recorder at Book 954, Pages 1573-1574, Brian F. Knecht transferred to Kathleen M. Knecht the real property located at 329 James Street, Bucyrus, Ohio (“the James Property”), consisting of Crawford County permanent parcel numbers 08-0016535.000 and 08-0016536.000, and having the following property description:

Situated in the City of Bucyrus, County of Crawford and State of Ohio and more particularly described as follows:

Being Inlot Number Six Hundred Forty-Four (644) of the Revised Consecutive Numbers of Inlots of Said City.

12. By Quit Claim Deed dated December 8, 2010, and recorded on December 14, 2010, with the Crawford County Recorder at Book 963, Pages 1642-1643, Connie S. Dyer transferred to Kathleen M. Knecht the real property located at 727 W. Mary Street, Bucyrus, Ohio (“the Mary Property”), consisting of Crawford County permanent parcel numbers 08-00-17320.000 and 08-00-15811.000, and having the following legal description:

Being that part of Outlot 291 of the City of Bucyrus which lies between the right-of-way of the Pennsylvania Railway Co. and W. Mary Street, said lot being one (1) chain and one-half (1/2) links wide.

This transfer was subject to Ms. Dyer’s retention of a life estate. Ms. Dyer subsequently passed away in 2015.

13. The federal tax liens associated with the joint 2007 and 2008 income tax liabilities of Kathleen M. Knecht and Brian F. Knecht have attached, and remain attached, to both the James Property and the Mary Property.

14. The federal tax liens associated with the joint 2007 and 2008 income tax liabilities of Kathleen M. Knecht and Brian F. Knecht should be enforced through judicial sales of both the James Property and the Mary Property, with an appropriate portion of the net proceeds of sale to be distributed to the United States for application toward the tax liabilities.

WHEREFORE, the plaintiff United States of America seeks a judgment that:

- (A) Kathleen M. Knecht and Brian F. Knecht are jointly liable for income taxes, penalties, and interest for the tax years 2007 and 2008 in the total amount of \$68,953.61 as of July 2, 2018, plus interest and statutory accruals from that date until fully paid; and,
- (B) The federal tax liens associated with the 2007 and 2008 joint income tax liabilities of Kathleen M. Knecht and Brian F. Knecht shall be enforced through judicial sales of both the James Property and the Mary Property, with an appropriate portion of the net proceeds to be distributed to the United States for application toward the tax liabilities.

Respectfully submitted,

RICHARD E. ZUCKERMAN  
Principal Deputy Assistant Attorney General  
U.S. Department of Justice, Tax Division

/s/ Edward J. Murphy  
EDWARD J. MURPHY  
Trial Attorney, Tax Division  
U.S. Department of Justice  
P.O. Box 55, Washington, D.C. 20044  
(202) 307-6064/Fax: (202) 514-5238  
Edward.J.Murphy@usdoj.gov

## CIVIL COVER SHEET

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON NEXT PAGE OF THIS FORM.)

## I. (a) PLAINTIFFS

United States of America

(b) County of Residence of First Listed Plaintiff \_\_\_\_\_  
(EXCEPT IN U.S. PLAINTIFF CASES)(c) Attorneys (Firm Name, Address, and Telephone Number)  
Edward J. Murphy, U.S. Department of Justice, Tax Division,  
P.O. Box 55, Washington, DC 20044  
Tel: 202-307-6064, Email: Edward.J.Murphy@usdoj.gov

## DEFENDANTS

Kathleen M. Knecht, Brian F. Knecht, First Federal Community Bank,  
Crawford County TreasurerCounty of Residence of First Listed Defendant \_\_\_\_\_  
(IN U.S. PLAINTIFF CASES ONLY)NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF  
THE TRACT OF LAND INVOLVED.

Attorneys (If Known)

## II. BASIS OF JURISDICTION (Place an "X" in One Box Only)

- |                                                                 |                                                                                       |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1 U.S. Government Plaintiff | <input type="checkbox"/> 3 Federal Question<br>(U.S. Government Not a Party)          |
| <input type="checkbox"/> 2 U.S. Government Defendant            | <input type="checkbox"/> 4 Diversity<br>(Indicate Citizenship of Parties in Item III) |

## III. CITIZENSHIP OF PRINCIPAL PARTIES (Place an "X" in One Box for Plaintiff and One Box for Defendant)

Citizen of This State	PTF	DEF	PTF	DEF
<input type="checkbox"/> 1	<input type="checkbox"/> 1	Incorporated or Principal Place of Business In This State	<input type="checkbox"/> 4	<input type="checkbox"/> 4
<input type="checkbox"/> 2	<input type="checkbox"/> 2	Incorporated and Principal Place of Business In Another State	<input type="checkbox"/> 5	<input type="checkbox"/> 5
<input type="checkbox"/> 3	<input type="checkbox"/> 3	Foreign Nation	<input type="checkbox"/> 6	<input type="checkbox"/> 6

## IV. NATURE OF SUIT (Place an "X" in One Box Only)

CONTRACT	TORTS	FORFEITURE/PENALTY	BANKRUPTCY	OTHER STATUTES
<input type="checkbox"/> 110 Insurance	<input type="checkbox"/> PERSONAL INJURY	<input type="checkbox"/> PERSONAL INJURY	<input type="checkbox"/> 422 Appeal 28 USC 158	<input type="checkbox"/> 375 False Claims Act
<input type="checkbox"/> 120 Marine	<input type="checkbox"/> 310 Airplane	<input type="checkbox"/> 365 Personal Injury - Product Liability	<input type="checkbox"/> 423 Withdrawal 28 USC 157	<input type="checkbox"/> 376 Qui Tam (31 USC 3729(a))
<input type="checkbox"/> 130 Miller Act	<input type="checkbox"/> 315 Airplane Product Liability	<input type="checkbox"/> 367 Health Care/ Pharmaceutical Personal Injury Product Liability		<input type="checkbox"/> 400 State Reapportionment
<input type="checkbox"/> 140 Negotiable Instrument	<input type="checkbox"/> 320 Assault, Libel & Slander	<input type="checkbox"/> 368 Asbestos Personal Injury Product Liability		<input type="checkbox"/> 410 Antitrust
<input type="checkbox"/> 150 Recovery of Overpayment & Enforcement of Judgment	<input type="checkbox"/> 330 Federal Employers' Liability	<input type="checkbox"/> 370 Other Fraud		<input type="checkbox"/> 430 Banks and Banking
<input type="checkbox"/> 151 Medicare Act	<input type="checkbox"/> 340 Marine	<input type="checkbox"/> 371 Truth in Lending		<input type="checkbox"/> 450 Commerce
<input type="checkbox"/> 152 Recovery of Defaulted Student Loans (Excludes Veterans)	<input type="checkbox"/> 345 Marine Product Liability	<input type="checkbox"/> 380 Other Personal Property Damage		<input type="checkbox"/> 460 Deportation
<input type="checkbox"/> 153 Recovery of Overpayment of Veteran's Benefits	<input type="checkbox"/> 350 Motor Vehicle	<input type="checkbox"/> 385 Property Damage Product Liability		<input type="checkbox"/> 470 Racketeer Influenced and Corrupt Organizations
<input type="checkbox"/> 160 Stockholders' Suits	<input type="checkbox"/> 355 Motor Vehicle Product Liability			<input type="checkbox"/> 480 Consumer Credit
<input type="checkbox"/> 190 Other Contract	<input type="checkbox"/> 360 Other Personal Injury			<input type="checkbox"/> 490 Cable/Sat TV
<input type="checkbox"/> 195 Contract Product Liability	<input type="checkbox"/> 362 Personal Injury - Medical Malpractice			<input type="checkbox"/> 850 Securities/Commodities Exchange
<input type="checkbox"/> 196 Franchise				<input type="checkbox"/> 890 Other Statutory Actions
REAL PROPERTY	CIVIL RIGHTS	PRISONER PETITIONS	SOCIAL SECURITY	<input type="checkbox"/> 891 Agricultural Acts
<input type="checkbox"/> 210 Land Condemnation	<input type="checkbox"/> 440 Other Civil Rights	Habeas Corpus:	<input type="checkbox"/> 861 HIA (1395f)	<input type="checkbox"/> 893 Environmental Matters
<input type="checkbox"/> 220 Foreclosure	<input type="checkbox"/> 441 Voting	<input type="checkbox"/> 463 Alien Detainee	<input type="checkbox"/> 862 Black Lung (923)	<input type="checkbox"/> 895 Freedom of Information Act
<input type="checkbox"/> 230 Rent Lease & Ejectment	<input type="checkbox"/> 442 Employment	<input type="checkbox"/> 510 Motions to Vacate Sentence	<input type="checkbox"/> 863 DIWC/DIWW (405(g))	<input type="checkbox"/> 896 Arbitration
<input type="checkbox"/> 240 Torts to Land	<input type="checkbox"/> 443 Housing/ Accommodations	<input type="checkbox"/> 530 General	<input type="checkbox"/> 864 SSID Title XVI	<input type="checkbox"/> 899 Administrative Procedure Act/Review or Appeal of Agency Decision
<input type="checkbox"/> 245 Tort Product Liability	<input type="checkbox"/> 445 Amer. w/Disabilities - Employment	<input type="checkbox"/> 535 Death Penalty	<input type="checkbox"/> 865 RSI (405(g))	<input type="checkbox"/> 950 Constitutionality of State Statutes
<input type="checkbox"/> 290 All Other Real Property	<input type="checkbox"/> 446 Amer. w/Disabilities - Other	Other:		
	<input type="checkbox"/> 448 Education	<input type="checkbox"/> 540 Mandamus & Other		
		<input type="checkbox"/> 550 Civil Rights		
		<input type="checkbox"/> 555 Prison Condition		
		<input type="checkbox"/> 560 Civil Detainee - Conditions of Confinement		
			FEDERAL TAX SUITS	
			<input type="checkbox"/> 870 Taxes (U.S. Plaintiff or Defendant)	
			<input type="checkbox"/> 871 IRS—Third Party 26 USC 7609	
			IMMIGRATION	
			<input type="checkbox"/> 462 Naturalization Application	
			<input type="checkbox"/> 465 Other Immigration Actions	

## V. ORIGIN (Place an "X" in One Box Only)

- |                                                           |                                                     |                                                          |                                                   |                                                                              |                                                                |                                                                   |
|-----------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------|---------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1 Original Proceeding | <input type="checkbox"/> 2 Removed from State Court | <input type="checkbox"/> 3 Remanded from Appellate Court | <input type="checkbox"/> 4 Reinstated or Reopened | <input type="checkbox"/> 5 Transferred from Another District (specify) _____ | <input type="checkbox"/> 6 Multidistrict Litigation - Transfer | <input type="checkbox"/> 8 Multidistrict Litigation - Direct File |
|-----------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------|---------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------|

Cite the U.S. Civil Statute under which you are filing (Do not cite jurisdictional statutes unless diversity):  
26 USC 7402(a) and 7403  
Brief description of cause:  
This is a suit to obtain a judgment for unpaid income taxes and to enforce federal tax liens against real property

VI. CAUSE OF ACTION

CHECK IF THIS IS A CLASS ACTION UNDER RULE 23, F.R.Cv.P. DEMAND \$ 68,953.61

CHECK YES only if demanded in complaint:  YES  NO

VII. REQUESTED IN COMPLAINT:  JUDGE DOCKET NUMBER

VIII. RELATED CASE(S) IF ANY (See instructions): JUDGE DOCKET NUMBER

DATE SIGNATURE OF ATTORNEY OF RECORD  
07/02/2018 /s/ Edward J. Murphy *Edward J. Murphy*

FOR OFFICE USE ONLY

RECEIPT #	AMOUNT	APPLYING IFFP	JUDGE	MAG. JUDGE
-----------	--------	---------------	-------	------------

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF OHIO

I.

Civil Categories: (Please check one category only).

1.  General Civil
2.  Administrative Review/Social Security
3.  Habeas Corpus Death Penalty

\*If under Title 28, §2255, name the SENTENCING JUDGE: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

II.

**RELATED OR REFILED CASES.** See LR 3.1 which provides in pertinent part: "If an action is filed or removed to this Court and assigned to a District Judge after which it is discontinued, dismissed or remanded to a State court, and subsequently refiled, it shall be assigned to the same Judge who received the initial case assignment without regard for the place of holding court in which the case was refiled. Counsel or a party without counsel shall be responsible for bringing such cases to the attention of the Court by responding to the questions included on the Civil Cover Sheet."

This action:  is RELATED to another PENDING civil case  is a REFILED case  was PREVIOUSLY REMANDED

If applicable, please indicate on page 1 in section VIII, the name of the Judge and case number.

III.

In accordance with Local Civil Rule 3.8, actions involving counties in the Eastern Division shall be filed at any of the divisional offices therein. Actions involving counties in the Western Division shall be filed at the Toledo office. For the purpose of determining the proper division, and for statistical reasons, the following information is requested.

ANSWER ONE PARAGRAPH ONLY. ANSWER PARAGRAPHS 1 THRU 3 IN ORDER. UPON FINDING WHICH PARAGRAPH APPLIES TO YOUR CASE, ANSWER IT AND STOP.

(1) **Resident defendant.** If the defendant resides in a county within this district, please set forth the name of such county  
**COUNTY:** Crawford

**Corporation** For the purpose of answering the above, a corporation is deemed to be a resident of that county in which it has its principal place of business in that district.

(2) **Non-Resident defendant.** If no defendant is a resident of a county in this district, please set forth the county wherein the cause of action arose or the event complained of occurred.  
**COUNTY:**

(3) **Other Cases.** If no defendant is a resident of this district, or if the defendant is a corporation not having a principle place of business within the district, and the cause of action arose or the event complained of occurred outside this district, please set forth the county of the plaintiff's residence.

**COUNTY:**

IV. The Counties in the Northern District of Ohio are divided into divisions as shown below. After the county is determined in Section III, please check the appropriate division.

EASTERN DIVISION

- AKRON  
 CLEVELAND  
 YOUNGSTOWN

(Counties: Carroll, Holmes, Portage, Stark, Summit, Tuscarawas and Wayne)  
(Counties: Ashland, Ashtabula, Crawford, Cuyahoga, Geauga, Lake,  
Lorain, Medina and Richland)  
(Counties: Columbiana, Mahoning and Trumbull)

WESTERN DIVISION

- TOLEDO

(Counties: Allen, Auglaize, Defiance, Erie, Fulton, Hancock, Hardin, Henry,  
Huron, Lucas, Marion, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca  
Van Wert, Williams, Wood and Wyandot)

UNITED STATES DISTRICT COURT  
for the

\_\_\_\_\_ District of \_\_\_\_\_

\_\_\_\_\_  
*Plaintiff* )  
v. ) Civil Action No.  
\_\_\_\_\_  
*Defendant* )  
\_\_\_\_\_  
)

**SUMMONS IN A CIVIL ACTION**

To: (*Defendant's name and address*)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*SANDY OPACICH, CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for (*name of individual and title, if any*) \_\_\_\_\_  
was received by me on (*date*) \_\_\_\_\_.

- I personally served the summons on the individual at (*place*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I left the summons at the individual's residence or usual place of abode with (*name*) \_\_\_\_\_  
, a person of suitable age and discretion who resides there,  
on (*date*) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (*name of individual*) \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of (*name of organization*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I returned the summons unexecuted because \_\_\_\_\_; or \_\_\_\_\_
- Other (*specify*): \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT  
for the

\_\_\_\_\_ District of \_\_\_\_\_

\_\_\_\_\_  
*Plaintiff* )  
v. )  
\_\_\_\_\_  
*Defendant* )  
\_\_\_\_\_  
)

)  
)  
)  
)  
)  
)

Civil Action No.  
\_\_\_\_\_  
)

**SUMMONS IN A CIVIL ACTION**

To: (*Defendant's name and address*)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*SANDY OPACICH, CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

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on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I left the summons at the individual's residence or usual place of abode with (*name*) \_\_\_\_\_  
, a person of suitable age and discretion who resides there,  
on (*date*) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (*name of individual*) \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of (*name of organization*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I returned the summons unexecuted because \_\_\_\_\_; or \_\_\_\_\_
- Other (*specify*): \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

*Server's signature*

*Printed name and title*

*Server's address*

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT  
for the

\_\_\_\_\_ District of \_\_\_\_\_

\_\_\_\_\_  
*Plaintiff* )  
v. ) Civil Action No.  
\_\_\_\_\_  
*Defendant* )  
\_\_\_\_\_  
)

**SUMMONS IN A CIVIL ACTION**

To: (*Defendant's name and address*)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*SANDY OPACICH, CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

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- I personally served the summons on the individual at (*place*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I left the summons at the individual's residence or usual place of abode with (*name*) \_\_\_\_\_  
, a person of suitable age and discretion who resides there,  
on (*date*) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (*name of individual*) \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of (*name of organization*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I returned the summons unexecuted because \_\_\_\_\_; or \_\_\_\_\_
- Other (*specify*): \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

*Server's signature*

*Printed name and title*

*Server's address*

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT  
for the

\_\_\_\_\_ District of \_\_\_\_\_

\_\_\_\_\_  
*Plaintiff* )  
v. ) Civil Action No.  
\_\_\_\_\_  
*Defendant* )  
\_\_\_\_\_  
)

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To: (*Defendant's name and address*)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*SANDY OPACICH, CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

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on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I left the summons at the individual's residence or usual place of abode with (*name*) \_\_\_\_\_  
, a person of suitable age and discretion who resides there,  
on (*date*) \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on (*name of individual*) \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of (*name of organization*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_; or \_\_\_\_\_
- I returned the summons unexecuted because \_\_\_\_\_; or \_\_\_\_\_
- Other (*specify*): \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

*Server's signature*

*Printed name and title*

*Server's address*

Additional information regarding attempted service, etc: